

CITY OF WAKEFIELD METROPOLITAN DISTRICT COUNCIL

EXECUTIVE LEADER'S FORWARD PLAN OF KEY DECISIONS

1 APRIL 2025 - 31 JULY 2025

NOTICE – EXECUTIVE LEADER’S FORWARD PLAN OF KEY DECISIONS

For the four month period – 1 April 2025 to 31 July 2025.

Published – 28 February 2025.

The Council will publish a Forward Plan, which contains key decisions that the Council expects to make over the next four months and also includes those decisions to be taken in the current month. The Plan is updated and published twenty eight days before the beginning of each month. The next one to be published will be on the 2 April 2025 and will then contain all the key decisions for the four-month period May to August 2025. The Forward Plan details key decisions to be taken by Cabinet, by Executive Members and by Officers, where appropriate, under delegated powers.

The Plan indicates:

- who will make the decision;
- when decisions are likely to be taken;
- who you can contact about the decision, to obtain copies of documents and to make representations;
- the name of the relevant Overview and Scrutiny Committee
- the consultation arrangements, if any;
- the documents available relating to the decisions and when and where they will be available.

Key decisions are:

- any executive decision (as opposed to a regulatory decision) to incur expenditure or receive income over a financial threshold set by the Council.
- any decision which has a significant effect in more than one Ward.

The full definition of key decisions is given in the Council’s Constitution. The law and the Council’s Constitution provides for decisions to be made when it has not been possible to give notice in the Forward Plan, and the rules for this procedure are also contained in the Constitution.

Details of how to contact the named Officer by letter or telephone can be obtained from the Council’s website or from the main switchboard on 01924 306090 between the hours of 8.30 a.m. and 5.00 p.m. Mondays to Thursdays and 8.30 a.m. to 4.30 p.m. on Fridays.

A decision notice for each decision made by the Cabinet is published within 2 working days of it having been made. This is open for public inspection on the Council’s website.

Copies of the Plan are available on the Council’s website www.wakefield.gov.uk.

If you have any questions about the Forward Plan, please contact the Chief Legal Officer, Wakefield One, Wakefield, e-mail: committeeservices@wakefield.gov.uk.

Cabinet Comprises:

Leader of the Council
Deputy Leader and Portfolio Holder for Climate Change and Environment
Portfolio Holder for Adults and Health
Portfolio Holder for Children and Young People
Portfolio Holder for Communities and Poverty
Portfolio Holder for Culture, Leisure and Sport
Portfolio Holder for Planning and Highways
Portfolio Holder for Regeneration and Economic Growth
Portfolio Holder for Resources and Property

Councillor Denise Jeffery
Councillor Jack Hemingway
Councillor Michelle Collins
Councillor Margaret Isherwood
Councillor Maureen Cummings
Councillor Hannah Appleyard
Councillor Matthew Morley
Councillor Michael Graham
Councillor Les Shaw

Full **Council** comprises all 63 Members of the Council as follows:

Ahmed, N	Haslam, S	Pickersgill, D
Ali, U	Hayes, A	Pritchard, J
Antcliff, H	Hemingway, J	Rhodes, E
Appleyard, H	Heptinstall, F	Roberts, M
Ayre, G	Heptinstall, S	Rowley, O
Ayub, M	Hepworth, J	Saleem, S
Bates, S	Isherwood, M	Scott, K
Bryan, J	Jeffery, D M	Sharp, N
Byford, D	Jones, L	Shaw, L
Carrington, J	Jones, M	Smith, D
Collins, M	Keith, C	Speak, R
Craig, J	Khan, A	Speight, J
Cummings, M	Law, K	Swift, K
Farmer, N	Mayhew, B	Tennant, C
Ferguson, J	Medford, J	Tennant-King, M
Forster, R	Masterman, L	Tulley, S
Fraser, B	Mitchell, H	Vickers, S
Garbutt, A	Morley, M	Wallis, A
Girt, P	Nicholls, A	Walton, N
Graham, M	Nicholls, D	Williamson, J
Harvey, S	Page, G	Wilton, D

Forward Plan of Key Decisions

Key Decision and Brief Description, Reference No. and Relevant Overview and Scrutiny Committee (O&SC)	Decision Taker and Expected Date of Decision	Contact Officer	Consultation Arrangements/ Overview & Scrutiny Input	Background Papers	Date First included in the Plan
Future Catering Provision for the Council and Schools To update Cabinet on the procurement of school catering provision following the approval of Cabinet in June 2024 for the Council to manage a procurement exercise on behalf of the districts-maintained schools and to also approve a broader scope, to include the Council's current commercial retail catering provision. ID No: 2009/0125 Reason for Amendment to date: Consultation still taking place. O&SC: Corporate and Resources	Cabinet March 2025	Jane Brown Service Director Property Facilities Health & Safety Tel: 01924 304964 jabrown@wakefield.gov.uk			January 2025
Wakefield Metropolitan District Council (WMDC) and South West Yorkshire Partnership Foundation Trust (SWYPFT) Mental Health Teams Memorandum of Understanding (MoU) Cabinet to approve the proposed MoU. The MoU is intended to replace the 'Service Integration Framework' that originated in 1998. WMDC and SWYPFT have agreed to work in partnership to address how we will work together to meet the needs of people who use our	Cabinet March 2025	Lee Thompson Interim Service Director Adult Social Care leethompson@wakefield.gov.uk	Both organisations have been underway with consultation and workforce within Mental Health Teams will be consulted on this MoU prior to Cabinet decision-making.		July 2024

Mental Health services. The MoU outlines the roles and responsibilities for each organisation party to this agreement. ID No: 1989/0724 O&SC: Adult Services, Health and Community - Chair, Cllr Mrs E Rhodes					
Defining the long-term Housing, Regeneration and Economic Growth opportunities for Castleford Appendix 2 of the report will be considered in private on the grounds that it is likely to involve the disclosure of exempt information as described in Part 1 of Schedule 12A to the Local Government Act 1972, as amended. To present to Cabinet the long-term Housing, Regeneration and Economic Growth opportunities for Castleford that will enable the Town to fulfil its potential, allowing it to play a significant role in the economic future of the Region. ID No: 1963/0424 Reason for amendment to date: Further information being collated. O&SC: Regeneration, Environment and Economic Growth - Chair, Cllr S Heptinstall	Cabinet April 2025	Rachael Allington Service Manager Strategic Housing & Regeneration rallington@wakefield.gov.uk	This funding is intended to add value to the ongoing development programmes across Castleford and will support long-term projects over the next 7 – 10 years. Extensive stakeholder and community consultation has been undertaken, by both the Council and engagement consultants, which has informed the documents.		April 2024

Houses in Multiple Occupation Following consultation on an Article 4 Direction covering specific areas of the district, consultation responses will be considered by the Cabinet who will then decide whether to confirm the Article 4 Direction. If confirmed, this would remove the permitted development rights for change of use from dwellings to Houses in Multiple Occupation (HMO) in specific areas. Such proposals would therefore need to apply for planning permission. ID No: 2006/1224 O&SC: Regeneration, Environment and Economic Growth - Chair, Cllr S Heptinstall	Cabinet April 2025	Steve Wright Service Manager Planning Policy and Environment stwright@wakefield.gov.uk	Following a Cabinet decision on 17th September 2024 to make and consult on an Article 4 Direction, consultation will take place in November 2024. The Cabinet will then consider the consultation responses received before deciding whether to confirm the Article 4 Direction. If confirmed, the Direction would come into effect on 24th October 2025	December 2024
Highways Asset Management funding 2025-26 To advise Cabinet of additional Department of Transport funding via the West Yorkshire Combined Authority for 2025-26, to inject the funding into the capital programme and to advise cabinet of the programme of works. ID No: 2013/0325	Cabinet June 2025	Carol Brennan Network Manager cbrennan@wakefield.gov.uk		March 2025

Reason for amendment to date: Further information being collated. O&SC: Regeneration, Environment and Economic Growth - Chair, Cllr S Heptinstall					
Homelessness & Rough Sleeping Strategy Cabinet is asked to consider and approve the revised Homelessness & Rough Sleeping Strategy 2025-2030. ID No: 2011/0125 Reason for amendment to date: to ensure all stakeholders and those with lived experience have the opportunity to contribute to the development of the Strategy and meet the consultation requirements of the Homelessness Code of Guidance. O&SC: Adult Services, Health and Community - Chair, Cllr Mrs E Rhodes	Cabinet June 2025	Siobhan Morris Service Manager Housing Needs Service smorris@wakefield.gov.uk	Full consultation with all key stakeholders is currently being undertaken including focus groups of those with lived experience. Consultation requirements are outlined in the Homelessness Code of guidance. Consultation arrangements will also include the Adult Services, Health and Communities Overview and Scrutiny Committee.		January 2025

Procurement of Provision of Care in a Registered Care Home Requesting approval for the procurement for the provision of care in a registered care home and new contract to commence 01.04.2026. To be procured via a Dynamic Market. ID No: 2014/0425 O&SC: Adult Services, Health and Community - Chair, Cllr Mrs E Rhodes	Cabinet June 2025	Tracy Spurr Commissioning Manager Older People tspurr@wakefield.gov.uk	Consultation will be undertaken with the independent care home providers.		April 2025
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